



The Cake Girl, LLC---Decorator's Job Description

We are seeking an experienced decorator, 18 years of age or older, with at least 2-3 years of previous experience in a bakery. You will be responsible for opening the bakery in the morning and decorating fresh cupcakes, cakes, desserts, and more. It is also the Decorator's responsibility to ensure the quality of the goods being used are up to high quality standards and accurately record when supplies are running low so that an order can be made promptly. We have both full-time and part-time positions available. You must have reliable transportation. This is an hourly position.

Decorator responsibilities:

- Frost and decorate all cakes, cupcakes, and desserts, as well as designing and decorating specialty cakes.
- Open the bakery every morning.
- Accurately record a list for additional supplies.
- Ensure all baked goods are completed on time and ready for decorating before bakery opening each day.
- Verify the accuracy of all orders to ensure decorating timeliness.
- Work closely with the baker to coordinate services.
- Arrange the display case in an appealing manner.
- Assist with other prep stations as needed.

Decorator skills:

- Ability to work with fondant and design fondant figurines and decorations, as well as the ability to decorate with buttercream and different icings.
- Ability to design specialty cakes such as wedding and birthday cakes with a high degree of artistic design and attention to detail.
- Ability to frost and decorate cakes quickly and precisely.
- Ability to read, write, and perform simple math problems, as well as follow a recipe.
- Adhere to all health and safety regulations.
- Have the ability to meet strict deadlines and thrive in a busy, organized environment that operates from 10AM—8PM daily.
- Have excellent organizational skills and be a positive team player.
- Provide excellent and friendly customer service.
- Seeking long term employment opportunity for one year or more.
- Understand that the bakery staff works when others are playing, especially on weekends and during the busy holiday season (November 1st through December 31st), although we are closed on most major holidays.
- Agree to a pre-employment background check (criminal and driving).
- Be able to lift up to 50 lbs. on a regular basis.
- Welcome a drug free and smoke free environment.
- High School diploma or advanced degree required.

Decorator Dress Code:

- The Cake Girl, LLC t-shirt, black tights or jeans for females/khaki shorts or jeans for males, closed toe/non-slip shoes, hair net.
- Clean, orderly, and well-groomed appearance.